

**Democratic Services**

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30 May 2018

**SUMMONS TO ATTEND**

**MEETING:** ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

**PLACE:** COMMITTEE ROOM 1, COUNCIL OFFICES, WOODGREEN, WITNEY

**DATE:** THURSDAY 7 JUNE 2018

**TIME:** 2.00pm

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Members of the Committee:

A D Harvey (Chairman); R J M Bishop (Vice-Chairman); A H Al-Yousuf, Mrs L C Carter, A S Coles, P J G Dorward, H B Eaglestone, Mrs E H N Fenton, E J Fenton, Miss G R Hill, Ms E P R Leffman, M D McBride, A H K Postan and C M Rylett

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**RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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**A G E N D A**

- 1. Apologies for Absence and Temporary Appointments**
- 2. Minutes of the meetings held on 1 February 2018 (previously circulated) and 16 May (copy attached)**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Participation of the Public**

Purpose:  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

Recommendation:  
That the Committee gives consideration to the matters raised in the report and agrees comments and/or specific recommendations to be submitted to Council for consideration.

**5. Roadside Litter Clearance**

Purpose:

At the request of the Committee, to receive a presentation from Mr Bob Lightfoot, Operations Manager for Ubico Limited, regarding the arrangements for roadside litter clearance in West Oxfordshire.

Recommendation:

That the information provided be noted.

**6. Committee Work Programme 2018/2019 (Report of the Head of Democratic Services – copy attached)**

Purpose:

To assist the Committee in considering its Work Programme for 2018/2019.

Recommendation:

That the Committee determines its Work Programme for 2018/2019 having regard to the information contained in this report and the recommendations agreed by Council.

**7. Cabinet Work Programme (Report of the Head of Democratic Services – copy attached)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 15 May 2018.

Recommendation:

That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.

**8. Performance Indicators – Year End 2017/2018 (Report of the Head of Leisure and Communities – copy attached)**

Purpose:

To provide information on the Council's performance as at the end of 2017/2018.

Recommendation:

That the report be noted.

**9. Start Time of Meetings (Report of the Head of Democratic Services – copy attached)**

Purpose:

To consider the start time for meetings of the Committee for the remainder of the 2018/2019 municipal year

Recommendation:

That the Committee agrees the start time of its meetings for the remainder of the 2018/2019 municipal year.

**10. Members' Questions**

Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer.

Recommendation:

That Members' questions be dealt with as appropriate.

A handwritten signature in black ink that reads "Giles Hughes". The signature is written in a cursive style with a large initial 'G'.

Giles Hughes  
Head of Paid Service

This agenda is being dealt with by Paul Cracknell, Tel: (01993) 861523;  
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